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17 JUL 1981

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MEMORANDUM FOR: Associate Deputy Director for Processing

FROM:

Chief, Program & Budget Group, MS/ODP

SUBJECT:

Potential 1981 Contracts for Daobligation Action

- 1. In order to provide our best effort in finding funds within ODP to support our unfunded requirements, I would like for you to estimate the total fiscal year costs of the contracts identified on the attached form. Altogether these contracts represent over \$220K in obligations and only \$51K (23%) had been billed through June.
- 2. As you review these contracts, please initiate immediate deobligation action in those cases where you are sure the fiscal year cost will be significantly less than the amount obligated.
- 3. I would like your response by 31 July. Please give me a call if you have any problems in providing the required information.

STATINTL

Attachment

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C/P&BG/MS/ caj 17 July 1981

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